

## August 14, 2025 Chrisman Public Library Board of Trustees Meeting Minutes

**Board Members Present:** Melody Gross, Rose Hollingsworth, Rick Jenness, Lori Mallory, Sarah Mills, Barb Oates and Jamie Stokes

**Absent:** Sherrie Lewis, Dan Moore and Dana Pluger

**Staff Present:** Cheri Oates and Kara Ingram

**Public Present:** N/A

**Public Comments:** N/A

**A meeting was called to order by President Melody Gross at 6:00 p.m.**

Roll call for attendance. Seven board members were present and three were absent.

The Minutes from the July 10, 2025 regular meeting were reviewed. A motion to accept the minutes was made by Barb, seconded by Rose. All present board members voted “yes” to accept the regular meeting minutes from July 10, 2025. The motion carried.

### **Bookkeeper’s Report for July 2025:**

Checking/General	\$ 1,657.48
Fundraising	<u>\$ 6,704.03</u>
<b>TOTAL</b>	<b>\$ 8,361.51</b>
Tech Grant	\$ 1,060.67
Story Walk	\$ 3,874.41

A motion to accept the Bookkeeper’s Report for July was made by Rose, seconded by Sarah. All present board members voted “yes” to accept the July Bookkeeper’s Report. The motion carried.

### **Librarian’s Report:**

- Statistics for July 2025: New items cataloged 184, items we loaned our patrons 406, items we loaned other libraries 309, internet user sessions 8, electronic books 15 & patrons inside the library 346.
- We went camping, through books, on July 17, at Story Time with Scooby Doo and Fred and Ted! (Miss Kara even used Scooby’s voice to say “uh-oh”, which Scooby says “ruh-roh”). It was a small girl crowd with only 4 being here. Our August 7<sup>th</sup> Story Time was geared toward back to school! We wanted to make it fun for the four kiddos who spent part of their day with us! We played Back to School Bingo and all the kiddos won prizes, had treats and drinks and went home talking about how they are looking forward to starting school and seeing their friends! All had a great time!
- Due to the small amount of kiddos during our summer Story Times, we may need to rethink whether we do Story Time during the summer at all. There’s not much cost for the program but there’s a lot of time involved.
- The Great Puzzle Race was held July 31 with 15 people/4 teams and it was once again a lively bunch. This month the team of Barb Oates, Beth Lewsader, Gloria Henry and Connie Waggaman and her granddaughter Olive, won with a time of 26 minutes, even! We’re looking forward to the next puzzle race on August 28 and have six teams already signed up!

- On August 6, the Chrisman Page Turners met with 18 members attending to discuss the book “Ordinary Grace”, written by William Kent Krueger. Mary “hosted” this event and had wonderful questions and the discussion was lively. We also talked about other books that we’re reading and everyone’s want-to-read list got longer! Our next meeting will be on September 3 and we’ll be discussing “The Midnight Library”, written by Matt Haig and will be “hosted” by Rachel Crunk.
- The Story Walk board plaques have been ordered! ONP in Paris is working on them and we hope to have them in place by Chrisman Days! We ordered 44 plaques. Not sure of how much money we will make but it should be \$3,500 or more (fingers crossed). We did order a plaque in memory of Pam Nose. She will be smiling down and will be happy!
- We wrapped up our Summer Reading Program, “Level Up at your Library”, on August 1, 2025! We had 21 participants and once again the grades K-3 kiddos read the most with 91 books read! The adult group came in second with 61 books read! The grades 4-8 had 31 books read and 9-12 group had 4! The winners of the Amazon gift cards were Lily, who read 48 books (grades K-3), Mae, who read 17 books (grades 4-8), Wynn, who read 4 books (grades 9-12), and Carrie, who read 21 books (adult)!

● **Library Income for July:**

Lost Book:	\$ 17.00
Copies:	\$ 1.75
Library cards	\$ 162.00
Fines	\$ 77.25
Donations	\$ 27.50
Sales	\$ 1.00
Fundraiser	\$2,100.00
PPRT	\$ 701.26
<b>TOTAL</b>	<b>\$ 3,070.76</b>

**Deposits for July:**

General	\$ 855.26
Fundraising	\$ 2,000.00
<b>TOTAL</b>	<b>\$2,855.26</b>

Jamie motioned to accept the Librarian’s Report. Barb seconded. All present board members voted “yes” to accept the Librarian’s Report. The motion carried.

**New Business:**

\* Right now we will continue with closing the library on Wednesdays. Rose and Kara submitted a grant that will help to pay salaries.

\*We will once again have the 50/50 raffle during Chrisman Days. There is also a sign-up sheet for working the book sale during Chrisman Days.

\*Website provider - We received a bill for \$900 for two months of maintenance from our website provider, Tech Doc. Right now the city is looking at getting a website. We could look into going with the same web host. The yearly cost would be \$356 which would be our half of the cost, but we are not sure if we can piggyback off of the city’s website and still continue to use our website. Tech Doc came in at \$20/year cheaper.

\*Opioid Law - A new law in Illinois will take affect on January 1, 2026 that will require all libraries in IL to train employees to recognize opioid overdose and to be able to administer the medication, such as naloxone, to counteract the effects of the overdose.

\*Kara will be having surgery and will be gone for 3 months. Melody has been training to become a sub for Kara. Will need to check our by-laws to see if she can be paid since she is on the board.

Jamie motioned to adjourn the regular meeting, seconded by Rose. Meeting was adjourned at 6:47 p.m. All present board members voted “yes” to adjourning the meeting. The motion carried.