

## June 12, 2025 Chrisman Public Library Board of Trustees Meeting Minutes

**Board Members Present:** Melody Gross, Rose Hollingsworth, Rick Jenness, Sherrie Lewis, Lori Mallory, Dan Moore, Barb Oates, and Jamie Stokes

**Absent:** Sarah Mills and Dana Pluger

**Staff Present:** Cheri Oates and Kara Ingram

**Public Present:** City Commissioner Jerry Hoult and Kristie Johnson

**Public Comments:** Commissioner Jerry Hoult and Kristie Johnson from the city office attended the meeting. They wanted to give us information on our budget/appropriations. Right now the city is cutting all budgets across the board. Kristie has taken over our finances again. The PPRT that we receive comes from the state to the city and then the city pays the library. Property taxes that come from the county go directly to the library account. If the library gets close to running out of money, the city will then step in and use the appropriations to keep the library operating. The downside is that the librarians can not work more than 32 hours every two week in order to meet the \$25,000 that is set aside in the appropriations budget for salaries. Currently the librarians work 40 hours every two weeks. So in order to meet the 32 hours every two weeks, does the board cut an hour each day from the operating hours of the library or do we have the librarians take an extra day off?

**A meeting was called to order by President Melody Gross at 7:00 p.m.**

Roll call for attendance. Eight board members were present and two were absent.

The Minutes from the May 8, 2025 regular meeting were reviewed. A motion to accept the minutes was made by Jamie, seconded by Sherrie. All present board members voted “yes” to accept the regular meeting minutes from May 8, 2025. The motion carried.

### **Bookkeeper’s Report for May 2025:**

Checking/General	\$ 3,363.21
Fundraising	<u>\$ 6,804.03</u>
<b>TOTAL</b>	\$10,167.24
Tech Grant	\$ 2,420.38
Story Walk	\$ 3,874.41

A report was given by the board treasurer, Barb. She looked into what we are paying for internet and phone services. Right now we have Comcast as our internet/phone carrier. We pay \$189/month for internet/phone thru them and our contract is up in September. Conxxus, the new fiber optic company, is offering service at \$113/month plus tax for internet/phone. A motion to switch our internet/phone from Comcast to Conxxus was made by Barb, seconded by Rick. All present board members voted “yes” to switch our internet/phone to Conxxus. The motion carried.

A motion to accept the Bookkeeper’s Report for May was made by Barb, seconded by Rick. All present board members voted “yes” to accept the May Bookkeeper’s Report. The motion carried.

## Librarian's Report:

- Statistics for May 2025: New items cataloged 115, items we loaned our patrons 445, items we loaned other libraries 164, internet user sessions 8, electronic books 16 & patrons inside the library 403.
- Since the last Library Report, we've had two Story Times. On May 15, we did a Pig related story-time! We had 10 children and they made sun catchers. Then on June 5, we had 6 children and they made coffee filter butterflies. The kids always seem to have a fun time and they leave with their craft, treat and drink.
- The Great Puzzle Race was held May 29 with 17 people/6 teams and it was once again a lively bunch. This month the team of Barb Oates, Beth Lewsader, Gloria Henry and Connie Waggaman won with a time of 31 minutes, 7 seconds! We're looking forward to the next puzzle race on June 26 and have five teams already signed up!
- On June 4, the Chrisman Page Turners met with 12 members attending to discuss the book "All Systems Red", written by Martha Wells. Liana "hosted" this event and had wonderful questions. Our next meeting will be on July 3 and we'll be discussing "Outlawed", written by Anna North and will be "hosted" by Carrie Mason. She and her husband, Cory, own the Tree Hive Meadery in Brocton.
- The Story Walk has its sixth book in it - "Grandpa's Tractor", written by Michael Garland. The Story Walk preparation is pretty intense. We have to cut apart two books each time and laminate the pages. Then place out on the boards. We have a board member who has volunteered to help but more would be great, especially once school starts.
- The Summer Reading Program started June 2 and will run through August 8! We changed how the readers receive "prizes" and children in grades K-3 read, or read to, 200 minutes, in increments of 10 minutes. Children in grades 4-12 read 500 minutes, also in increments of 10 minutes. And adults read 1000 minutes. Thus far 2 children have turned in their sheets to receive their first prize, which is a \$2.00 bill, donated by First Farmers Bank & Trust. For every book they read, they complete a slip and get to place a dot with their name on the big dot! When the children/adults turn in their second sheet they will get a coupon for a free small ice cream or small drink donated by Sue Lawlyes/Frostop. The third sheet will get them a 8" pizza with one topping donated by Monical's. We're hoping to give away numerous coupons and see many colored dots on the big dot!
- Last month we weren't for sure of our Spring Fling fundraising amounts and we're pleased to say that yes, we made \$1,627.00 for both book and hanging flower basket sales! THANK YOU TO ALL THE VOLUNTEERS! We couldn't do this without you!

### ● Library Income for May:

Feed the Pig:	\$ 2.00
Copies:	\$ 18.50
Library cards	\$ 108.00
Fines	\$ 17.25
Donations	\$ 68.00
Flower Box	\$ 75.00
Book Bags	\$ 30.00
<b>TOTAL</b>	<b>\$ 318.75</b>

### Deposits for May:

General	\$ 62.83
Fundraising	\$2,727.00
<b>TOTAL</b>	<b>\$2,789.83</b>

Barb motioned to accept the Librarian's Report. Dan seconded. All present board members voted "yes" to accept the Librarian's Report. The motion carried.

**New Business:**

\* After hearing the information that Commissioner Hoult and Kristie presented about the budget, the board decided to have the librarians take an extra day off each week but we will review this again later on. Melody made the motion to have the librarians take an extra day off each week per review later on. Rick seconded. All present board members voted "yes" to having the librarians take an extra day off each week. The motion carried.

\*Storyboard Plaque fundraiser - Cheri has been in touch with ONP Signs of Paris about what a small plaque would cost that would be purchased and placed on the Story Walk boards. A small plaque 2"x5" with 3 lines would cost us \$10 each. These plaques could be purchased as in memory of, or donated by, etc. We would give possible donors until the 15<sup>th</sup> of August to purchase a plaque. We would advertise on Facebook, the newspaper, our website, flyers and even sending letters to donors. We would charge \$100 for each plaque. Jamie made the motion to sell plaques for the Story boards at \$100 each. Melody second. All present board members voted "yes" to sell plaques for the Story boards at \$100 each. The motion carried.

\*Christmas in Chrisman - A Community Club member contacted Cheri and told her that they have volunteers for Santa Claus and either Mrs. Claus or an Elf for the Christmas parade as well as read a story. The library will not have to do anything this year.

Dan motioned to adjourn the regular meeting, seconded by Rick. Meeting was adjourned at 8:22 p.m. All present board members voted "yes" to adjourning the meeting. The motion carried.